

The Eight Gatsby benchmarks of Good Career Guidance

- 1. A stable careers programme**
- 2. Learning from career and labour market information**
- 3. Addressing the needs of each pupil**
- 4. Linking curriculum learning to careers**
- 5. Encounters with employers and employees**
- 6. Experiences of workplaces**
- 7. Encounters with further and higher education**
- 8. Personal guidance**

The Bishop's Stortford High School CEIAG Overview 2025-26

This Overview covers Gatsby Benchmark 1

A Stable Careers Programme

Year group	Services	When activity takes place	Gatsby Benchmark
All Years	Weekly Newsletter detailing career opportunities, vacancies, exhibitions, festivals, open events, masterclasses, research suggestions, work experience, competitions, careers news – and IAG Biweekly mentoring during form time with Tutors	Weekly	2, 3, 4, 5, 6,
		Ongoing throughout year	3, 8
Year 7	Assembly Presentation Careers & Opportunities Employer Visit	March	2, 3, 4, 5
	National Careers Week Form Tutor Sessions Assembly Guest & Lunchtime Pop-Up Careers Stands	March	2, 3, 4, 8
	Assembly <i>Introduction to Careers</i>	Summer Term	2, 3, 4, 7, 8
	Assembly <i>Aspirational Assembly – Gonville & Caius University of Cambridge</i>	Summer Term	2, 3, 4, 7, 8
	Bushcraft Residential Teambuilding & Personal Development	June	3, 4

Year 8	Year Group Options for Foundation Year	February	3, 4, 8
	Assembly Presentation Careers & Opportunities Employer Visit	March	2, 3, 4, 5
	National Careers Week Form Tutor Sessions Assembly Guest & Lunchtime Pop-Up Careers Stands	March	2, 3, 4, 8
	Regular Mentoring meetings during form time with Tutors	Ongoing throughout year	3, 8
	Group Work – Team Skills & Equal Opportunities with Tutors	Spring Term	2, 3, 4, 8
	One to one guidance interviews preparing for Foundation Year 9 Tutors	March	3, 8
	<i>Year 8 Insight Careers Day</i> Representatives from different sectors/carousel style presentations Plus afternoon evaluations	June	2, 3, 5, 8
	<i>My Personal Skills Journey</i> Booklet to help identify personal strengths & weaknesses	Summer Term	2, 3, 4
Year 9	Assembly Presentation Employer Visit	March	2, 3, 4, 5
	<i>National Careers Week</i> Form Tutor Sessions Assembly Guest & Lunchtime Pop-Up Careers Stands	March	2, 3, 4, 8
	Assembly Presentation Personal Finance Employer Visit	May	2, 3, 4, 5

	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5
Year 10	Work Experience Information Evening	October	2, 3, 4, 5
	Group Work - Work Experience assemblies & Tutors in tutor time	January – June	2, 3, 4, 5, 8
	Assembly Presentation Careers Employer Visit	March	2, 3, 4, 5
	National Careers Week Form Tutor Sessions Assembly Guest & Lunchtime Pop-Up Careers Stands	March	2, 3, 4, 8
	One to one guidance interviews on Pathways & Careers – Careers Advisor	Summer Term	3, 8
	<i>Aspire</i> Scholars Group Monthly Information & Mentoring sessions	Summer	2, 3, 4, 5, 7, 8
	One Week Block Work Experience	June	2, 3, 4, 5, 6
	Group Work- Work Experience De-brief & Evaluation	June	2, 4, 8
	Work Permits for school aged children Herts County Council & Head of Year	June	5
	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5
	<i>Years 10-13 Careers Fair</i> for students & Parents/Carers Broad spectrum of industry sectors represented by 65+ Employer/Apprenticeship Recruiters Higher & Further Educators	Biennial October 2025	2, 3, 4, 5, 7, 8

Year 11	One to one guidance interviews on Pathways & Careers with SLT	Ongoing all year	3, 8
	One to one Guidance Interviews <i>Next Steps</i> – with school Career's Adviser	Ongoing	3, 8
	<i>Aspire</i> Scholars Monthly Information & Mentoring Sessions	September-Spring	2, 3, 4, 5, 7, 8
	Year 11 Scholars Trip to Gonville & Caius College, Cambridge	September	2, 3, 7
	Assembly Presentations Stansted Airport College Harlow College Cambridge Regional College 16-19 Creative Media College Herts Regional College, Writtle College University of Hertfordshire Military Training Preparatory College (MTPC) CRE8	October-January	2, 3, 4, 7
	<i>How to Choose Your A Levels & BTEC Qualifications</i> Simon Mariner Goff & Kirsten Radford	November	2, 3, 4, 7, 8
	<i>Years 10-13 Careers Forum</i> for students & Parents/Carers Broad spectrum of industry sectors represented by 65+ Employer/Apprenticeship Recruiters, Higher & Further Educators	Biennial October 2025	2, 3, 4, 5, 7, 8
	<i>Arkwright Scholarship Trust</i> Targeted Assembly Guidance on Scholarship Programme to targeted students Who potentially may apply for Arkwright Scholarship	November	2, 3, 4
	Apprenticeship Assembly – Angela Andrew With presentations from guest alumni students face-to-face and via video	February	2, 3, 4, 5

	National Careers Week Form Tutor Sessions Assembly Guest & Lunchtime Pop-Up Careers Stands	March	2, 3, 4, 8
	<i>How I Smashed my GCSE Exams</i> From a Year 12 student guest		
	Group Work: CV's & Applications with Form Tutors	April	3, 4, 8
	Leavers Booklets: Post-16 Options (detailing other local Schools & Colleges)	August	3, 8
	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5
6th Form	Subscription To <i>UCAS</i> Support through application process provided from May of Year 12 through to A level Results Day	Ongoing	3, 7
	School Post-18 Bulletin Selection of Career and Post-18 Opportunities	Termly	2, 3, 4, 8
	<i>Life Beyond TBSHS</i> Webpages with Post-18 Options plus useful links	School Sixth Form Website	3, 8
	Alumni Talks & Optional Enrichment Sessions with ex-students returning to talk about post-18 paths and courses of study	Ongoing	2, 3, 4, 5
	On Request: One to one Guidance Interviews <i>Next Steps</i> – with school Career's Adviser	Ongoing	3, 8
	Lunchtime Careers Workshop with Guest Speakers	Ongoing	2, 3, 4, 5
	<i>Aspire</i> Admissions Support - Registering of student interest in Medicine/Veterinary/Dentistry Initial introductory advice session and materials provided in Autumn Term + further termly/half termly support sessions focussing on key skill	Ongoing	3, 5, 6, 8

	Nominations/reference support for Masterclasses, Summer schools e.g. <i>Aspire</i> Masterclasses, <i>Headstart</i> , <i>Sutton Trust</i> , <i>Imperial College</i> Work Experience, Nottingham Potential Programme	Ongoing	3,7, 8
	Visit to Bishop's Stortford College for <i>International University Roadshow</i> – hosted by <i>The University Guys</i>	October	3, 4, 7, 8
	<i>Years 10-13 Careers Forum</i> for students & Parents/Carers Broad spectrum of industry sectors represented by 65+ Employer/Apprenticeship Recruiters Higher & Further Educators	Biennial October 2025	2, 3, 4, 5, 7, 8
	Year 13 <i>Aspire</i> Workshop with representatives from Admissions, Cambridge University plus additional practice interviews including Medicine, Philosophy and History	November and Various dates in Nov & Dec	3, 4, 5, 7, 8
	<i>Uptree Careers</i> in STEM Workshop Optional session for Year 12 & Yr13 on employability and networking with focus on STEM careers, e.g. with <i>MBDA</i>	November	2, 3, 4, 5, 6, 8
	Careers Fair, H & E Sports Centre hosted by Careers & Enterprise	November	2, 3, 4, 5, 7, 8
	University Budgeting for Year 13	January	3, 7
	Futures Fair Hosted by Bishop's Stortford College	January	2, 3, 4, 5, 7, 8
	Apprenticeship Assembly – Angela Andrew With presentations from guest alumni students face-to-face and via video	February	2, 3, 4, 5
	<i>GSK</i> Work Experience Year 12	February ½ term & July	3, 4, 5, 6
	<i>Unifrog</i> introduction to Year 12 On-line tool for research into Uni courses Apprenticeships & FE courses	March	3, 7

	CV Education – assembly launch & delivered by tutors	March	3, 4, 8
	<i>National Careers Week and Apprenticeship Week</i> Themed Assemblies/Tutorials	March	2, 3, 4, 5
	Year 12 Post-18 Information Evening	March	3, 4
	On-Line <i>Lloyds Banking Workshop</i> Introduction to careers within Lloyds group and one-to-one on-line chat with Lloyds Apprentices	March	2, 3, 4, 5
	Year 12 <i>Aspire</i> Information Evening. Start of support programme with online session Balliol College, Oxford	March & ongoing	3, 7, 8
	Year 12-13 Year 13 share their Post-18 Top Tips with Year 12	March	3
	<i>AmGen</i> Gene Sequencing Weekend research project extracting and sequencing DNA	March	3, 4, 5, 6
	Year 12 Higher Education Exhibition	Spring Term	2, 3, 5, 7
	Year 12 Student Life Visiting speakers from various Universities	April	2, 3, 7
	Year 12 Gap Year Visiting Speaker from Gap Year Company	April	3, 5
	Year 12 One to One Business Professional Interviews	May	3, 5, 8
	Year 12 Apprenticeship Introduction Visiting speaker from ASK Project and ex-TBSHS alumnus who is a GSK Apprentice	May	2, 3, 4, 5, 7

	Year 12 Visit to Bishop's Stortford College for prospective medics to observe <i>Operating Theatre</i>	May	3, 4, 5
	Year 12 Personal Statement Education	May	3, 4, 8
	Year 12 UCAS Apply Education and Registration	June	3, 7
	Year 12 Work Experience Week	June	2, 3, 5, 6
	Year 12-13 One to One Post- Guidance Interviews with Form Tutors	July & September	3, 8
	Citizenship Programme External Speakers from varied backgrounds (Politics, Human Rights, Sports, Journalism....)	Fortnightly throughout academic year	3, 5, 7
	Enrichment Programme Opportunities for MUN, debating, volunteering in community (e.g. Grove Cottage – Mencap, ...), subject societies (e.g. Maths & Physics, Medical, Computing)	Weekly throughout the year	3, 4, 5, 6, 7
	Mentoring and Leadership Programmes. Student involvement with lower year groups, e.g. Paired Reading, Peer Mentoring, Film Club, Drama Club, Music Leadership.	Weekly throughout the year	3, 4
	INTERACT Sixth Form charity fund-raising group with external advice from Rotary Club	Ongoing	3, 4, 5
	Sixth Form Senior Team Positions of responsibility including managing Tuck Shop, running Sixth Form and School Councils	Ongoing	3, 4

National Apprenticeship Week: Information & opportunities sent via Daily Notices & Parent Bulletin

National Careers Week: Updates via Daily Notices on NCS theme of the day + links to websites – also on Parent Bulletin

/Continued

There are many leadership opportunities, some examples:

School Council: Years 7 to 11 – democratic participation, leadership, communication skills

Form Captains

House Captains

Music Leadership

Mentoring Scheme

Interact

Senior 6th Form Team

Mentoring Scheme

Just a few of the other promoted activities:

University subject taster days

Lunchtime Clubs: Geography, Programming, Science, Film, Drama, Music

Drama Festival

House Drama Competitions

Music Festival

Maths Challenge competitions

History Discussion Group

Public Speaking/Debating

Maths in Action day

Maths Juggling day

Crest Award

GSK Quiz

Citizenship guest speakers

Dragon's Apprentice

Arkwright Trust

Scholars Groups Years 10 & 11 ... and many more

Trips:

Trips provide a learning venue that matches a student's natural inclination to know more & engages students of all abilities and helps to put the learning subject in context. Group activities may include adventurous expeditions that develop social skills and self-confidence. For confident individuals, school trips can change attitudes and raise aspirations through participation in activities. Rising to new challenges and living alongside their peers helps pupils to become more adaptable and confident - critical to their development.

Schools trips provide powerful learning outcomes for young people that contribute to a sense of belonging, feeling valued and the ability to make a positive contribution in their community and society at large. Students become more resilient and optimistic and their emotional health and self-esteem improve.

All of these positive attributes help to develop skills and enhances existing ones as well as improving a student's employability.

Amongst *many* others, the following curriculum/non-curriculum trips take place throughout the school calendar on a rolling basis, for Years 7-13:

Immersive Language Trips & Exchanges

Geography; field trips

RS & Citizenship; trips

History; Ypres, Hastings plus archaeological dig

Business Studies; business wholesalers visit, Toro UK Ltd, City of London trading floor visit

Bushcraft

Poland

Senior World Rugby Tour; South Africa/Australia etc

Ski: Years 7-13

Cern

MUN (Model United Nations)

Language Exchange Trips

Duke of E: Gold/Bronze

World Cricket Tours for Years 9,10, 11, & Seniors (Sri Lanka etc)

Berlin

Nat. Citizenship Prog

Guernsey Cricket Tour for Years 9-10

New York

Music Tours