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Dear Prospective Sixth Form Student,

GCSE Results Day Arrangements: Thursday 22nd August 2024 At The Current London Road Site

Please note that **Sixth Form enrolment must be completed online for all students from 0800 on the TBSHS Application System**. There will be an online help desk to answer any queries you may have regarding the procedures involved in submitting results or any other issues related to Sixth Form enrolment. If you feel it is necessary to speak directly with a member of the Sixth Form Management Team, you will be able to book a physical appointment or telephone call via the TBSHS Application System from 0830 onwards. You will receive the login link and more information on how to use the TBSHS Application System shortly before Results Day. **The online enrolment process closes at 1200.**

For existing TBSHS Year 11 students

You can collect your results in person between **0800 and 1000 on Thursday 22nd August 2024**.

Once you have collected your results, you will be provided with a personalised hardcopy TBSHS Sixth Form enrolment document which should answer any FAQs and summarise whether or not you have met our entrance requirements. If you have met our entrance requirements and are happy with your subjects **YOU MUST SIGN INTO THE TBSHS APPLICATION SYSTEM** between 0800 and 1200 in order to accept or reject your place.

If you cannot collect your results in person, you must provide written consent (via email to exams@tbshs.org) for someone else to collect your results on your behalf (they will be required to provide ID on the day). You must send the request from your school email account before the end of this term. If you would like your results sent home, please take a stamped addressed envelope to the Exams Office before the end of term.

From 0800, your exams results will appear on EduLink and <https://library.tbshs.herts.sch.uk/ajosasp/simsdets/index.aspx>.

Those students who are new to TBSHS

You will need to upload an authenticated copy of your results (either as a Jpeg photo or PDF document) on to the TBSHS Application System and confirm your subject choices. Do not forget to include any early exam entries from year 10. **You can upload results between 0800 and 1200 on Thursday 22nd August 2024**. You will be sent the login link and detailed instructions just before Results Day.

The school will assume that you DO NOT WISH TO JOIN the Sixth Form if you have not provided us with your GCSE results by 1200 on Thursday 22nd August 2024.

Once the submission of GCSE results process is complete, we will check group sizes. Where courses are oversubscribed, the School's oversubscription criteria will then be applied as detailed in our Admissions Policy on the school website and affected applicants contacted as necessary.

We try to process the results quickly and will, of course, be available to support you. We will aim to confirm places in our Sixth Form **on the evening of Thursday 22nd August 2024** and you will receive, electronically, the necessary admissions forms and information to get ready for the start of term, which is **Wednesday 04th September 2024**.

Please note that any final offer you receive from TBSHS Sixth Form will be based on the condition that you input key contact/safety/consent information onto the admission system via the offer acceptance link in a timely manner before the start of term. This link will be sent to those who received a final offer, within 24 hours of the offer being sent in August.

We hope you enjoy your summer holiday and the Sixth Form Management Team look forward to seeing you again for the start of Sixth Form.

Yours sincerely,

Mr J G Y Munro
Assistant Headteacher, Head of Sixth Form