

# **APPLICATION FOR ADMISSION TO THE BISHOP'S STORTFORD HIGH SCHOOL SIXTH FORM**

**SEPTEMBER 2025**

The Bishop's Stortford High School, London Road, Bishop's Stortford, Hertfordshire, CM23 3LU.

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This form is primarily for students who do not have access to the Internet, otherwise you should make your application via the on-line application system on the school website [www.tbshs.org](http://www.tbshs.org). Go to **Sixth Form** then follow the links under Information for Entry Sept 2025. The application system will go live on 6 November 2024. Please read the Admissions Criteria carefully.

Please complete this form in BLACK INK and BLOCK CAPITALS and return it to Mr J Munro, Assistant Headteacher, Head of Sixth Form (Sixth Form Application) at the above address no later than **Friday 13 December 2024**.

NB: You can fold the form to use a small envelope, otherwise if you use an A4 envelope please make sure you use a large letter stamp or equivalent postage. The school is not able to accept forms with insufficient postage.

## Sixth Form Admissions

The Bishop's Stortford High School offers two post-16 pathways to accommodate different learning styles. Entry to the Sixth Form is dependent upon achieving the basic minimum requirements at GCSE. Students wishing to study the A-Level pathway require a total points score of at least 44 from their best eight GCSEs. Students wishing to study the combined BTEC and A-Level pathway require a total points score of at least 36 from their best eight GCSEs (and a minimum of 5 GCSEs grades 4-9). Both pathways require at least a grade 5 in Mathematics and in English Language or English Literature. Students also need to meet the subject specific entry criteria as detailed in the relevant sections of the Sixth Form Prospectus. Candidates who fall just short of the entry criteria may still be offered a place, if space exists on their chosen courses. Priority will be given to those closest to the stated entry requirement.

The intended number to be admitted to the Sixth Form in 2025 is 200. The school's planned admission number (PAN) for external students is 32 who meet the stated minimum entry requirements. Children who meet the entry requirements and have an Educational Health Care Plan (EHCP) that names the school will be admitted.

In the event that a pathway is over-subscribed, then places for external applicants will be allocated (to students meeting the entrance requirements) by applying the following oversubscription criteria in the order set out below.

- Priority will be given first to appropriately qualified applicants who are children looked after and children who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England, and ceased to be in state care as a result of being adopted or became subject to a child arrangements order<sup>1</sup> or a special guardianship order<sup>2</sup>. *\*Please read the Admissions Criteria for further information.*
- Priority will then be given to children who live nearest to the school, measured by using the Hertfordshire Local Authority's 'Find Your Nearest School' facility. The measurement is taken from the point of your child's house to a point of distance, which has been agreed by the Governors, on the new school site. Should two applicants have the same home-school distance a random allocation will be made and that process will be independently supervised

## Other notes:

- When we send updates about your application, we prefer to send messages to student/parent/carer home e-mail addresses and personal mobiles. We prefer to avoid work/school e-mail addresses because work/school e-mail addresses might not always be as confidential as they should be.
- After applications have closed, we will contact your school directly to request your teacher predicted GCSE/BTEC grades.
- Final decisions (in August) regarding pathway and subject choices will only be confirmed once actual GCSE grades are known and it is confirmed that applicants have met the minimum academic requirements for each course.
- The full admissions policy can be viewed on the school website.
- Closing Date for Applications: **Friday 13 December 2024**.

**Student, Parent-Carer And Application Details** (You are required to fill-in the details listed below).**Student Personal Details**

Student Legal Surname:	
Student Legal Forename:	
Student Middle Name(s):	

Student Preferred Surname:	
Student Preferred Forename:	

Student Gender:	
Student Date Of Birth:	

Student Home Telephone:	
Student Mobile Telephone:	
Student Home Email Address:	

Current School: (Name and Postcode)	
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Student Home Address Line 01:	
Student Home Address Line 02:	
Student Home Address Line 03:	
Student Home Address Line 04:	
Student Home Address Postcode:	

**Parent/Carer Details (Residing at same address)**

Parent/Carer Relationship To Student:	
Parent/Carer Parental Responsibility:	Y / N
Parent/Carer Court Order Denying Access:	Y / N

Parent/Carer Gender:	
Parent/Carer Title:	
Parent/Carer Legal Surname:	
Parent/Carer Legal Forename:	
Parent/Carer Middle Name(s):	

Parent/Carer Home Telephone:	
Parent/Carer Mobile Telephone:	
Parent/Carer Home Email Address:	

**Specific Details (Please select all that apply):**

Is there an EHC Plan naming "The Bishop's Stortford High School" (TBSHS)?:	Y / N
Child Looked After or Previously Looked After: (Adopted/Care-Home/Foster-Home/Other)	Y / N
Child with a brother or sister at the School:	Y / N
Name(s) of Current/Past TBSHS Sibling(s):	



## Option / Enhancement Details

Please rank in order of preference (1 being most important) the three (four) subjects that you wish to study along with your predicted grade(s) for the prerequisite subjects as specified in our Options booklet. The vast majority of students will study 3 A-levels, but students predicted to achieve 5 8/A\* grades (or more) may have the opportunity to study 4 subjects.

- Reminder: Each BTEC option counts as two choices.
- Please remember that it is important to be as precise as you can be as it may not be possible to change a subject at a later date.
- All requests for changes should be made in writing to, or by appointment with, Mr J Munroe, Assistant Headteacher, Head of Sixth Form.
- Those wishing to study Further Mathematics must also choose Mathematics. When selecting your other subjects, please do not select a third Mathematics option as one of these other subjects.
- Applicants should be aware that some of the "Russell Group" universities may not accept the grades or tariff points from certain subjects towards non-related degrees as they consider them to be so-called "soft options". Students should contact the individual universities themselves if they require further information.
- Some universities also advise against studying both Business Studies and Economics, Film and Media Studies, BTEC Science and an A-Level Science, BTEC Sport and A-Level Physical Education.

### Options - Choose - 3 main (or 4 if taking 4) ###

Option Priority	Option Subject	Predicted Grade (GCSE)
01		
02		
03		
04		

The subjects you can choose from are:

A-Level Art and Design	A-Level French	A-Level Music Technology
A-Level Biology	A-Level Further Mathematics	A-Level Physical Education
A-Level Business Studies	A-Level Geography	A-Level Physics
A-Level Chemistry	A-Level German	A-Level Product Design (DT)
A-Level Computing	A-Level Government and Politics	A-Level Psychology
A-Level Drama and Theatre Studies	A-Level History	A-Level Religious Studies
A-Level Economics	A-Level Mathematics	A-Level Sociology
A-Level English Language	A-Level Media Studies	BTEC Science (Applied) [Counts as 2 choices]
A-Level English Literature	A-Level Music	BTEC Sports Studies [Counts as 2 choices]

### Enhancements - Choose - ONE Main (Also ONE Reserve) ###

Enhancement	Enhancement	
01		
Reserve		

The Enhancements you can choose from are:

Enhancement - Core Mathematics	Enhancement - Extended Project	Enhancement - Sports Leader
Enhancement - Duke Of Edinburgh	Enhancement - Fundamentals Of Finance	

Special Exceptions:

- Do not choose "Enhancement - Core Mathematics", if you are planning to study A-Level Mathematics.
- Do not choose "Enhancement - Fundamentals Of Finance", if you are planning to study A-Level Business Studies.
- Do not choose "Enhancement - Fundamentals Of Finance", if you are planning to study A-Level Economics.

## Declaration

To the best of my knowledge, the information given by me in connection with this application is correct. Offers may be withdrawn if it is discovered that false information has been provided.