



**Welcome to Year
13 Information Evening**

**Wednesday 6th September
2023**

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Our most recent Ofsted report, from May 2023, judged TBSHS to continue to be an 'Outstanding' school.

"Pupils achieve highly at this stunning school."

"Sixth Form students regularly secure the top grades at A-Level."

"Sixth Formers are excellent role models for the younger pupils."

"Students appreciate the staff's willingness to go 'above and beyond' in the time they give."

The logo features three stylized human figures in orange, holding hands, positioned above the word "Ofsted" in white. Below "Ofsted" are the words "Outstanding" and "Provider" in white, stacked vertically. The entire logo is set against a dark blue rounded rectangular background.

Ofsted
Outstanding
Provider

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Programme

- **Welcome and How does our Sixth Form produce successful students?**

Mr George Munro

- **Standards & Well-being**

Mrs Lisa Butwell

- **Academic Monitoring and Support**

Mr Simon Mariner-Goff

- **SENCo - Exams Access and Support**

Mrs Alison Matthews

- **Post-18 Advice and Guidance**

Mrs Fiona Price



Tonight's key question:

How does our Sixth Form produce successful students?





Academic Progress

- ✓ Hard work
- ✓ Academic Rigour
- ✓ Supervised Study (Yr 12)
- ✓ Testing Weeks
- ✓ *Treat school like the office*

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Personal Development

- ✓ Post-18 Support
- ✓ High Standards (behaviour and dress code)
- ✓ Oracy
- ✓ Leadership
- ✓ *Many employers select on 'character first'*

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Extracurricular & Community



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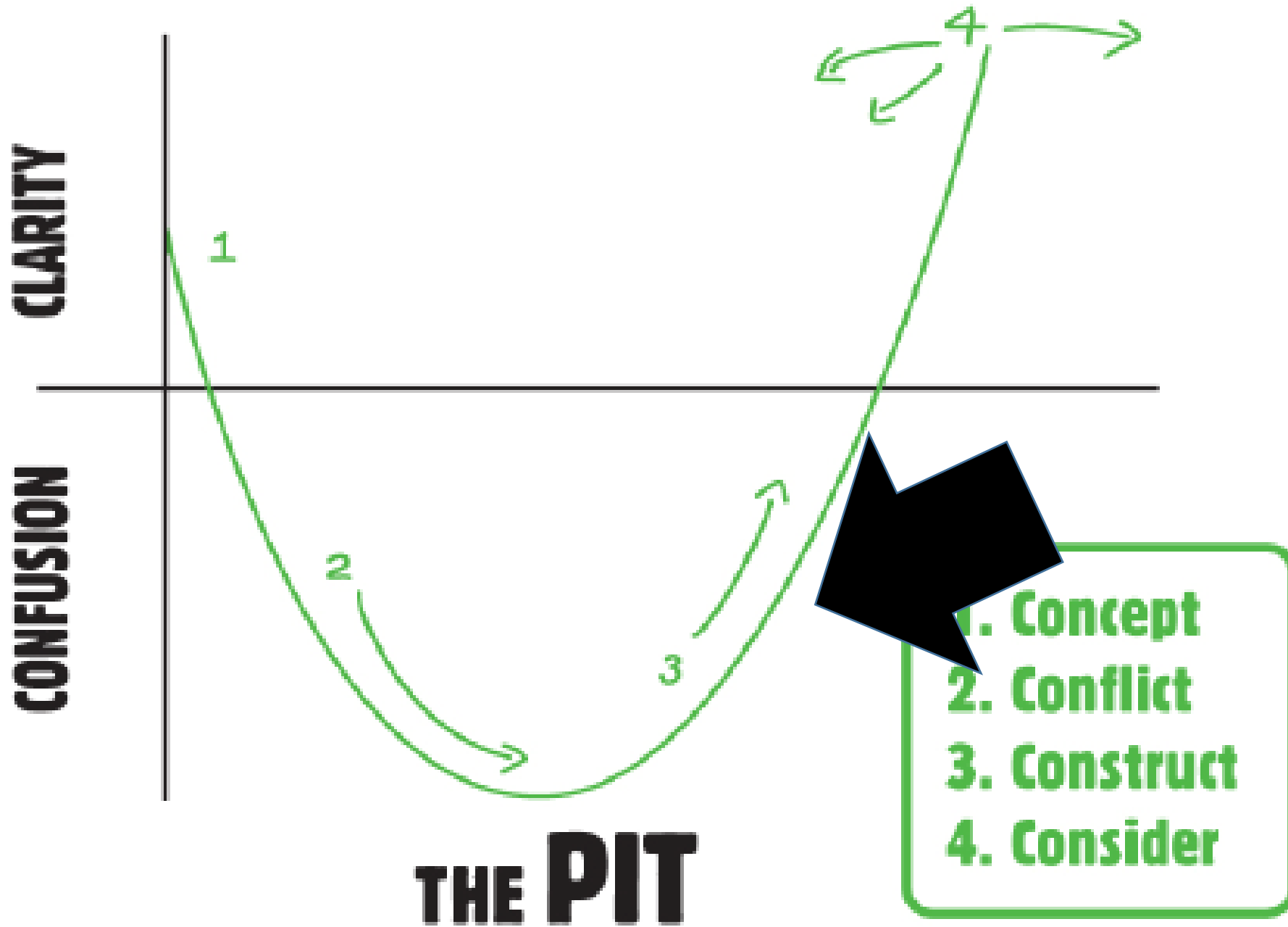
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The Library



Time Management

- **Friday 10th May – potentially the last ‘official’ Year 13 Day**
- **Less than 30 school weeks left**
- **Time needs to be used wisely!**
- **Where do you spend your study periods?**
- **How do you spend your study periods?**
- **Are you doing your 3 hours per night, plus extra at the weekends**



***Pastoral Support,
Well-being & Behaviour***

Mrs Lisa Butwell

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Attendance, Punctuality & Dress Code

90% = ½ day missed each week

1 school year at 90% = 4 whole weeks of lessons missed (20 days)!!!

90% over 2 years of Sixth Form

= ½ Term missed

Punctuality. It's always the first thing we are asked for in a reference.

Dress code. Updated. Check website. Please support the school.

Get into good habits for LIFE

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Pastoral Support

How do we support you?

- **Form tutors** – one-to-one mentoring and support
- **Sixth Form Management Team**
- **Bursary** (financial support)
- **School counsellor** and other signposting

MORE IMPORTANT NOW THAN EVER!

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Wednesday Procedures

- Comprehensive Enrichment programme
- Come to school in **TBSHS-branded** sportswear for sports option (except girls shorts and leggings as no branded option available)
- Appropriate kit for sports option
- “Off-site” option available for a specific activity (e.g. golf, gym, horse-riding, indoor rock-climbing)
- “Off-site” option requires parental consent

Year 13 Privileges

If you have a study period you may be off-site:

- Mondays P4
- Wk 1 Tuesday P5 (back for assembly)
- Wk 2 Thursday P5 (unless you have a 1:1)
- Fridays P2 & P5 (back for assembly)

These are privileges not a right and can be revoked OR INCREASED!!

Unauthorised absence at other times (including assemblies and PM form times) will be treated as truancy.

Procedures

1. Planned absence - doctors, dentists, driving tests or University visits, should be made in writing to sixthform@tbshs.org with evidence e.g. screenshot of appointment confirmation.

*NB If the student is to make their own way to an appointment, it should be noted by the parent/carer in their request that **permission is given** for the student to do so.*

2. Signing in & out - Signing out is done in the main reception area. Any student needing to leave during the School day for an appointment etc., **must have already requested this absence** via Edulink (see above). Students without an authorised request already marked on their register will not be allowed off site until contact has been made with a parent/carer.

3. Late Arrival/Missed Registration: Any student missing a form-group registration, either morning or afternoon for any reason, should **sign in late** in the main reception area. If they do not do so, then an unauthorised absence may remain on their record and parents may be unnecessarily notified of absence. If students know they will be late for exceptional circumstances, they can email their form tutor.

4. Illness or other unplanned absence - Use the Edulink App to report by 8.30am on each day of absence.

5. If the App is not accessible, parents must ring the attendance line (01279 869555)

6. Illness at school - If any student falls ill during the school day, they must go to the medical room to be seen by a first aider who will then decide, in conjunction with a member of SFMT, whether to contact a parent/carer to arrange collection. **The student is not to contact home first.**

Student Drivers

- Learn 2 Live presentations
- Authorising theory and practical tests (email and screenshot)
- Signed driving policy
- Parking permits allocated by Mrs Butwell
- Safety
- Complaints procedure

TBSHS uses Edulink One to link to our management information system



- <https://www.edulinkone.com/> and input the school code *tbshs*
- You should have login details
- A full guide will be sent out following this presentation

Downloading the Edulink One App



Downloading and Using the App

The Edulink One app is available for iOS and Android devices. You can download from these links or search in the App or Play stores.

Apple App Store

<https://itunes.apple.com/gb/app/edulink-one/id1188809029?mt=8&ign-mpt=uo%3D4>

Android Google Play

<https://play.google.com/store/apps/details?id=com.overnetdata.edulinkone&hl=en>



If you have more than one student in school, it's easy to switch between each one. Just select which child you would like to view in the top right-hand corner. If you can't see all your children that attend the same school, please contact your school.

The screenshot displays a parent portal interface. At the top left, there is a gear icon and the text "Hello, Parent Demo". To the right, under the heading "CHILDREN:", there are two profile cards labeled "Child 1" and "Child 2". A red arrow points from the text box above to the "Child 1" profile. The main content area features a central circular profile picture of a young boy. Surrounding this profile are twelve circular icons, each with a label: BEHAVIOUR (warning sign), FORMS (document with pencil), ACHIEVEMENT (trophy), ABSENCE REPORTING (bell), ATTENDANCE (screen with graph), TIMETABLE (clock), CATERING (apple), MORE (three horizontal lines), DOCUMENTS (document with pencil), NOTICEBOARD (document with checkmark), HOMEWORK (briefcase), UPDATE INFORMATION (document with pencil), PARENTS' EVENING (two people), and CALENDAR (calendar with date 23).

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Absence Reporting



This feature allows you to send a direct message to the school's attendance officer to notify the school of your child's absence or upcoming absence.

The example below shows you how to select the time and date for the absence request and the reason for the absence.

From *
Select start date and time

To *
Select end date and time

Reason for Absence *

SEND CANCEL

- Please report any absences on each day by 08:30 via the 'Absence Reporting' function
- Evidence for medical appointments needs to be attached (e.g. screenshot or letter of appointment confirmation)
- Permission for other planned absences can be obtained via sixthform@tbshs.org

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Academic Monitoring and Support

Mr Simon Mariner-Goff

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Reflection on progress so far

- What is your **current situation**?
- How did you get **into this situation**?
- What are your **aspirations**?
- ➔ How will you **fulfil your aspirations**?

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Recalling information from Y12

- **No lesson time** given to revising previous material
- **Students' responsibility**
- **15 hours additional study** outside of lessons
- **Six Stage Revision Process**

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What is Academic Rigour?

- Wider reading beyond the syllabus without being asked – “**working without instruction**”
- Being **proactive** outside of lessons rather than simply reactive to tasks set by teacher
- **Questioning** and academically **curious** outlook
- **In-depth knowledge** and understanding rather than superficial knowledge
- Awareness of the **amount** and **quality** of work needed
- Acceptance of and preparation for **regular testing** – student ownership

Supporting Progress in Year 13

- Close monitoring of **teacher feedback**
- **Sharing information with parents** and responding to concerns
- **Tutor 1-1s:** setting targets and discussing issues
- **Mock Examinations** (8th – 15th January)
- **Academic Support Programme**

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The Academic Support Programme

Tier 1	<ul style="list-style-type: none">- Additional meeting with tutor once per half term- Rigorous discussion of independent study habits and folder checks- Students strongly encouraged to study on site for ALL study periods.
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Tier 2	<ul style="list-style-type: none">- Additional meeting with SFMT at least once per half term- 1hr weekly supervised study (Yr 13 time tbc)- Students strongly encouraged to study on site for ALL study periods.
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Tier 3	<ul style="list-style-type: none">- Additional meeting with tutor once per half term- Meeting with STM each week with supervised study Thursday after school 3:00-5:00pm- Students must study on site for ALL study periods.
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First major review will be following the mock examinations in January.

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The cost of Paid Work



- **Over 9 hours per week = 1 grade dropped per subject.**
- Long evening working hours adversely affects school work.
- Inflexible working hours cause havoc at exam time.
- Ultimately leads to stress.

SENCo – Exams Access Arrangements

Mrs Alison Matthews

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Types of arrangements...

EXTRA TIME

READER

SCRIBE

SUPERVISED REST BREAKS

PROMPT

CONCENTRATION AID

NOISE CANCELLING HEADPHONES

SEPARATE ACCOMMODATION

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When to highlight the issue...

Evidence needs to have been collated over time regarding a students' issues with completing assessments to time.

This means that any concerns must have already been raised with your teachers/SENCo by now.

Concerns raised following mock examinations in January 2024 will not be considered by school.

Evidence cannot be drawn from **ONE** stand alone assessment.

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Evidence: Learning need



• Illegible handwriting



• Sense of writing changing throughout a piece of work



• Repeatedly missing out questions



• Not completing work – either ‘getting stuck on a question and not moving on’ or repeatedly not finishing



• Comparison between work under pressure and work where there is no time limit



• Completing work with and without overlays (in absence of any formal diagnosis)



• Behaviours such as vacant stares, need to continually prompt the student to work (starting, maintaining and finishing work)



• Having to read and re-read questions to the candidate

Evidence: Medical need

Diagnosis of medical need from a
NHS medical professional.

CANNOT be a letter from the GP.

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Learning needs: Private Assessments

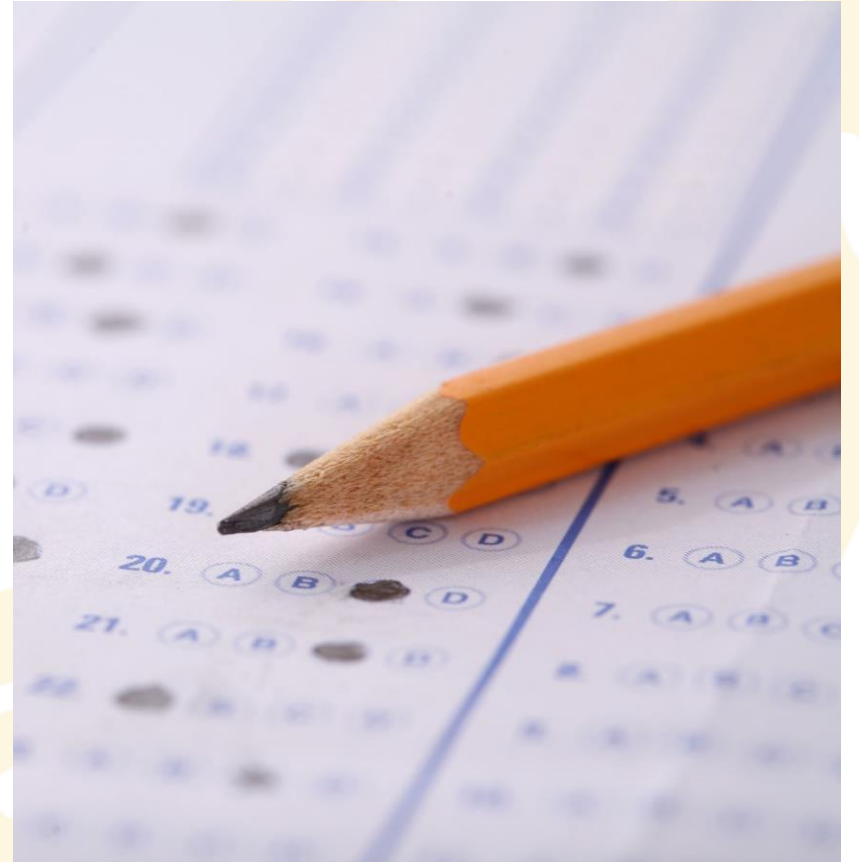
Extra time, reader &/or scribe.

Any recommendations made following a private assessment in relation to exam access will be considered by the school, however, the assessment itself **cannot** be used to apply for any exams access arrangements.

This means that the school may decide to assess a student formally for these even if the assessor has already assessed her/him/they/them.

As the school use many of the same tests that are used by the assessor, it is recommended that no test should be repeated within a six-month period.

Of course, the school can trial any access arrangements recommended by the report in the interim.





A word about anxiety...


Mental health is a serious issue and those suffering from a mental illness may require exam access.

Individuals that have been **diagnosed** by a **mental health professional** and **undergoing treatment** may require additional support when taking exams.

Medical evidence **must** be from an NHS mental health professional.

Not a GP

School are **NOT** obliged to accept evidence from a private assessment.



The Post- 18 Process

Mrs Fiona Price

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University Timeline

Now: Personal Statement final revisions

11-29 Sept - Testing Week/PS uploaded/application completed/ provisional choices added

15 Sept – ‘Completing UCAS Applications’ session

25 Sept – Early entry applicants’ references completed by tutors

30 Sept– Students ‘Lock Out’ from UCAS through PAY/SUBMIT

(**NB: 19 Sept** – Early entrants – Oxbridge/Medics/Vets/Dentists)

2 – 6 Oct – Confirmation from teachers of final UCAS/Post-18 Predictions

29 Sept – 17 Oct – Minor amendments made to applications; choices finalised

13 Oct – Oxbridge, Dentistry, Medicine and Veterinary applications sent

13 Oct– All references completed by tutors

19 Oct – **UCAS Processing Day**

20 Oct - All remaining applications sent

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Personal Statement and References

Personal Statements should now be in final stages – school's 2 cycles of review have been completed

Tutors write all UCAS references – a balanced reference citing relevant information provided by subject teachers (see your Year 12 report)

Student to provide information re additional activities; mitigating circumstances (*Input already collected electronically during Form Time*)

References are quality assured by SFMT

References are only finalised once students have “locked themselves out” through PAY/SUBMIT

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Post-18/UCAS Predicted Grades

These grades are “**best possible**” i.e. the best grades that students are likely to achieve in the summer based on teacher’s complete knowledge of student

Therefore these are the same as the **Teacher Projected Grades** listed in the Year 12 Individual Report of Post-18 Gateway Results issued at the end of July

Projected grades are already holistic - they incorporate a teacher’s in-class knowledge of a student in addition to any formal assessments such as the Post-18 Gateway result

Post-18/UCAS Predicted Grades

There may be a few cases where changes may be made purely for Post-18 purposes

- This is at Subject Leaders' discretion based on the additional academic evidence the student provides in the assessments taken during Testing Week

Process:

- **11-15 Sept - Testing Week** - In-class Assessments
- **18-29 Sept - Teacher Post-18/UCAS Grade Review** – teachers review current Teacher Projections and finalise Post-18 Predicted Grades. Not a consultation
- **2 – 6 Oct – Final Post-18/UCAS Predicted Grades shared** with students

Default grades used will be current TEACHER PROJECTED GRADES

University Choices

You can make up to 5 choices

NB: additional applications can made to:

Conservatoires (separate system within UCAS) – **deadline 2 Oct**

Some drama schools

Independent unis, e.g. Bucks University

Degree Apprenticeships - application is via company

Can be for different courses

But you only have one Personal statement

Be sensible and realistic in light of summer Teacher Projected grades

Re-run Unifrog & review all your research

Ensure spread of aspirational, solid and safe

Consider all factors including future career paths

University Choices

Can send off with fewer choices initially and add up to 5 before 31 January

- Allows for further research if not yet decided on all 5
- Allows for testing out an aspirational choice before deciding on appropriate range of grade requirements for other choices

Can be just 1

Adding choices totally under student control – use the ADD CHOICE button in their UCAS Hub application

NB: Can't change the Personal Statement

Types of University Offers

Conditional Offer (most common)

A place is dependent on meeting certain grades/UCAS points

Unconditional Offer

A place is not dependent on exam performance

Interviews/Auditions

You may be invited to one prior to an offer being made

You may need to take a portfolio/pieces of written work

Admissions Tests

Law, Medicine, Dentistry and some Oxbridge Courses

University Offers

Different universities work at different speeds!

Students should receive offers by 16 May 2024

They then have until 6 June to respond to these.

Students accept one offer as their FIRM choice and one as their INSURANCE

Any other offers have to be declined

No offers – don't worry, you still have options open to you

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Student Finance

Tuition Loans - Up to £9,250 pa tuition fees

Fees paid straight to university

Maintenance Loans - £4,524 minimum rising to £9,978 (out of London; living away from home)

Paid to student for living expenses, books etc

Loan Repayment - 9% of amount earned above £25,000

e.g. if earning £30,000, monthly repayment is £37.50

The monthly repayment is not linked to the size of the debt

Written off after 40 years

Scholarships, bursaries and grants available <http://www.thescholarshipub.org.uk/>

Full information - [Student Finance - The Student Room - Finance Zone](#)

Apprenticeship & Employment Applications

- **No fixed timeline – need to be constantly on the lookout**
- **Post-A-level recruitment schemes and apprenticeships run by major UK and international companies start this term**
- **Students should already be doing the following:**
 - Recording *Activities and Competencies* in Unifrog
 - Updating CV regularly;
 - Use Unifrog Apprenticeships Tool; register for alerts with www.gov.uk/apply-apprenticeship
 - Actively researching industry sectors/individual companies (register interest directly with them)
 - Work Experience advisable; look for relevant events – Uptree, PwC
 - Checking Mrs Jonas' Careers Notices & Post-18 Bulletins
 - Researching application and selection processes - [TBSHS Post-18 Workbook.pdf](#)

Post-18 Decision Making

- **First port of call is the Form Tutor**
- **Request “Next Steps” interview with Mrs Jonas, Careers Advisor**
- **SFMT also available for one-to-one guidance meetings on request**
- **Students MUST check their emails, careers newsletter and Post-18 Bulletins for updates on a very regular basis**
- **Consider running both university and apprenticeship applications alongside**

If you don't apply for things then opportunities will not come your way!

What you do next does not define the rest of your life!

Contact Details

- george.munro@tbshs.org - Head of Sixth Form
- lisa.butwell@tbshs.org - Deputy Head of Sixth Form
- simon.marinergoff@tbshs.org - Deputy Head of Sixth Form
- senco@tbshs.org - Alison Matthews, SENCo
- fiona.price@tbshs.org - Post 18 Co-ordinator
- christina.goan@tbshs.org - Administration
- sixthform@tbshs.org – general email for Sixth Form Team
- claire.jonas@tbshs.org – Careers

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A-level Results Day 2024

- **TBC August 2024 - A level Results Day**
- **Normally the 3rd Thursday in August.**
- **Please be present!**

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Ensure you maintain your positive start to get the positive outcome that you want!

