

Welcome to The Bishop's Stortford High School

At The Bishop's Stortford High School we provide a truly all-round education

Our values:

Commitment

Aspiration

Respect

Integrity

Community



Ofsted - '**Outstanding**' in every category, March 2017 & May 2023

Year 12 Standards Evening

Tuesday 12th September 2023

Welcome to TBSHS Sixth Form

Mr G. Munro

6th

FORM

Our most recent Ofsted report, from May 2023, judged TBSHS to continue to be an 'Outstanding' school.

"Pupils achieve highly at this stunning school."

"Sixth Form students regularly secure the top grades at A-Level."

"Sixth Formers are excellent role models for the younger pupils."

"Students appreciate the staff's willingness to go 'above and beyond' in the time they give."

The logo features three stylized orange human figures of varying sizes holding hands, positioned above the text. The text 'Ofsted' is in a large, white, sans-serif font, and 'Outstanding Provider' is in a smaller, white, sans-serif font below it. The entire logo is set against a dark blue rounded rectangular background.

Ofsted
Outstanding
Provider

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A Level and BTEC results this year:

✓ **28% of all grades were an A* or A**

✓ **58% of all grades were A* to B**

The school's top performers included:

Rohan (4A*) - Medicine, Gonville & Caius College, Cambridge University;

Toby (3A*) - Chemical Engineering, Downing College, Cambridge University;

Yasin (2A*, 2A) – Natural Sciences, UCL

James (2A*, 1A, 1B) – Economics and Geography, Leeds University

Luca (2A*, 1A) - Human, Social & Political Sciences, Selwyn College, Cambridge University;

Ethan (2A*, 1A) – Economics, Bath University

Dan (2A*, 1A) – Banking and Finance, Leeds University

Nicholas (2A*, 1A) – Physics, UCL

Jonathan (2A*, 1A) - Earth and Planetary Sciences, Manchester University

Ruby (2A*, 1B) - Digital Media, Leeds University

Israel (1A*, 2A) - Biology, Magdalen College, Oxford University;

Jessica (1A*, 2A) – Psychology, Durham University

Dozens more students achieved A and A* grades including **Jack (1A*, 2A)** and **Georgi (3A)** who will study medicine at UCL and Birmingham respectively.

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Programme

■ Welcome and How does our Sixth Form produce successful students?

- *Mr G. Munro*
- *Assistant Headteacher, Head of Sixth Form*

■ Expectations and Pastoral Support

- *Mrs L. Butwell*
- *Deputy Head of Sixth Form*

■ Academic Rigour

- *Mr S. Mariner-Goff*
- *Deputy Head of Sixth Form*

■ Special Educational Needs provision

- *Mrs A. Matthews*
- *SENDco*

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Tonight's key question:

How does our Sixth Form produce successful students?







Academic Progress

- ✓ Hard work
- ✓ Academic Rigour
- ✓ Supervised Study (Yr 12)
- ✓ Testing Weeks
- ✓ *Rule of 10% (of time spent in lessons per 7 day week...make it count!*

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Personal Development

- ✓ Post-18 Support
- ✓ High Standards (behaviour and dress code)
- ✓ Oracy
- ✓ Leadership
- ✓ Kindness, empathy, service

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Work Experience

- 17th to 21st June 2024
- **All Year 12s will be out of school for Work Experience**
- They will have to organise a placement themselves
- More information and paperwork will be provided in due course
- It is important to start thinking about and approaching possible employers early

Post-18 Timeline

- Post-18 Evening – March 2024
- Post-18 Convention – TBA – Spring 2024
- Post-18 Education and Preparation – rest of Spring and Summer terms
- University:
 - *Open Day Visits completed in Summer term*
 - *Personal Statements started in Summer term*
 - *Applications finalised - sent before October Half Term in 2024*
- Apprenticeships/Employment:
 - *CV Education Spring term 2024*
 - *Ongoing Careers support*
- From now – Weekly Careers Notices, Careers Workshops, Monthly/fortnightly Post-18 Bulletin...CHECK EMAILS

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Extracurricular & Community



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Community Trip in October (letter home to follow)

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Tonight's key question: **How does our Sixth Form produce successful students?**

Year 12 Standards Evening

Tuesday 12th September 2023

Mrs L. Butwell

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Expectations & Pastoral Support

- Attendance and Punctuality
- Procedures
- Dress code
- Student Drivers
- Standards Detention
- Pastoral support and The Black & Gold Community

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08:30 - 08:40 AM Registration

08:40 - 09:40 Period 1

09:40 - 10:40 Period 2

10:40 - 11:00 Break

11:00 - 12:00 Period 3

12:00 - 13:00 Period 4

13:00 - 14:00 Lunch

14:00 - 15:00 Period 5

15:00 - 15:30 PM Registration

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When should you be in?

- **At 8:30am** every day (can be early, SFC, maybe Mitre Café)
- **Until 3:30pm** every day*

*students may sign-out at 3:00pm on Wednesdays and Thursdays if they do not have a 1-1 meeting.

Any one-off situations will be communicated in good time.

Attendance

- **90% = 1/2 day missed each week**
- **1 school year at 90% = 4 whole weeks of lessons missed (20 days)!!!**
- **90% over 2 years of Sixth Form**
- **= 1/2 Term missed**

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Punctuality

- **School Value: Respect** (times of the day, staff, learning)
- **Start of the day**
- **After lunch**
- **Punctuality.** It's always the first thing we are asked for in a reference.

2 "Lates" in a week = Standards Detention

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Absence Procedures

1. Planned absence - doctors, dentists, driving tests or University visits, should be made in writing to sixthform@tbshs.org with evidence e.g. screenshot of appointment confirmation.

*NB If the student is to make their own way to an appointment, it should be noted by the parent/carer in their request that **permission is given** for the student to do so.*

2. Signing in & out - Signing out is done in the main reception area. Any student needing to leave during the School day for an appointment etc., **must have already requested this absence** (see above). Students without an authorised request already marked on their register will not be allowed off site until contact has been made with a parent/carer.

3. Late Arrival/Missed Registration: Any student missing a form-group registration, either morning or afternoon for any reason, should **sign in late** in the main reception area. If they do not do so, then an unauthorised absence may remain on their record and parents may be unnecessarily notified of absence. If students know they will be late for exceptional circumstances, they can email their form tutor.

4. Illness or other unplanned absence - Use the Edulink App to report by 8.30am on each day of absence.

5. If the App is not accessible, parents must ring the attendance line (01279 869555)

6. Illness at school - If any student falls ill during the school day, they must go to the medical room to be seen by a first aider who will then decide, in conjunction with a member of SFMT, whether to contact a parent/carer to arrange collection. **The student is not to contact home first.**

TBSHS uses Edulink One to link to our management information system



- <https://www.edulinkone.com/> and input the school code *tbshs*
- You should have login details
- A full guide will be sent out following this presentation

If you have more than one student in school, it's easy to switch between each one. Just select which child you would like to view in the top right-hand corner. If you can't see all your children that attend the same school, please contact your school.

The screenshot shows a parent portal interface. At the top left, there is a gear icon and the text "Hello, Parent Demo". To the right, under the heading "CHILDREN:", there are two profile pictures labeled "Child 1" and "Child 2". A red arrow points from the text in the top box to the "Child 1" profile picture. The main content area features a central circular profile picture of a young boy. Surrounding this profile picture is a ring of 16 colorful icons, each with a corresponding label: BEHAVIOUR (purple exclamation mark), FORMS (green document), ACHIEVEMENT (blue trophy), ABSENCE REPORTING (purple bell), ATTENDANCE (orange screen with graph), TIMETABLE (red clock), CATERING (green apple), MORE (yellow menu), DOCUMENTS (purple document), NOTICEBOARD (blue document with checkmark), HOMEWORK (blue briefcase), UPDATE INFORMATION (purple document with pencil), PARENTS' EVENING (orange two people), and CALENDAR (teal calendar with date 23).

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Absence Reporting



This feature allows you to send a direct message to the school's attendance officer to notify the school of your child's absence or upcoming absence.

The example below shows you how to select the time and date for the absence request and the reason for the absence.

From *
Select start date and time

To *
Select end date and time

Reason for Absence *

SEND CANCEL

- Please report any absences on each day by 08:30 via the 'Absence Reporting' function
- Evidence for medical appointments needs to be attached (e.g. screenshot or letter of appointment confirmation)
- Permission for other planned absences can be obtained via sixthform@tbshs.org

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Dress Code

- Sixth Formers as role models
- Proud of our formal approach
- Aiming to empower
- Certain “non-negotiables”
- Please support the school: students have signed up for this.
- Sanctions (*warning, Standards Detention, home to change*)
 - ***More information in the 6th Form Guide***

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Dress code for Sport

- Sporting Enrichment dress code.
- Allowed to come to school in P.E. kit IF TBSHS branded (link to Tylers emailed to students in notices). Only exception is female students until the website is updated.
- If not then get changed at lunch time.
- TBSHS Sixth Formers lead the way.

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Standards Detentions

- **Monday 3.30 - 5.30 pm in Sixth Form Centre.**
- Deterrent not punitive
- *"Win the things that don't require talent"*
- Lateness
- Dress code infractions
- Missed duties (not until summer term)
- Misuse of mobile phones
- Chewing gum
- Airpods
- etc

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Student Drivers

- Learn 2 Live presentations
- Authorising theory and practical tests (email and screenshot)
- Signed driving policy
- Parking permits (limited)
- Safety and consideration
- Complaints procedure

How do we support you?

- Form tutors – one-to-one mentoring and support
- Sixth Form Management Team
- PSHCE and Citizenship
- Post 18 – Careers and UCAS
- Bursary (financial support)
- Enrichment
- School counsellor and other signposting

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Extra-Curricular & Enrichment

- Personal development at TBSHS
- Work-life balance, which is also important at:
 - University
 - Employment
- Ultimately, your health – body and mind
- You will work BETTER as a result
- Experience/qualifications will enrich your life/career/aid applications in the FUTURE
- You CAN do it all – good systems
- Enrichment = One “protected” hour a week! NOT driving lessons or paid employment.

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Mr S. Mariner-Goff

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FORM

What is Academic Rigour?

- Wider reading beyond the syllabus without being asked – “**working without instruction**”
- Being **proactive** outside of lessons rather than simply reactive to tasks set by teacher
- **Questioning** and academically **curious** outlook
- **In-depth knowledge** and understanding rather than superficial knowledge
- Awareness of the **amount** and **quality** of work needed
- Acceptance of and preparation for **regular testing** – student ownership

How do we promote academic progress?

- Regular in-class testing
- **Year 12 Testing Week** – next week (w/c 18th September)
- **1:1 meetings with form tutors** – setting targets and discussing issues
- **Sharing information with parents** and responding to concerns
- **w/c 10th June – Post-18 Gateway Examinations** - these will form part of the ongoing assessment of your suitability for your chosen pathway.

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Making the right start



- ✓ **Using study periods effectively.** Majority in the Turing Suite. Increased independence in Year 13.
- ✓ **Independent study** in addition to classwork and homework, incorporating **review and practice**
- ✓ **Follow advice** from subject teachers
- ✓ **Organisation** is crucial

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The cost of Paid Work



- **Over 9 hours per week = 1 grade dropped per subject.**
- Long evening working hours adversely affects school work.
- Inflexible working hours cause havoc at exam time.
- Blurring priorities (deadlines, detentions etc.)
- Stress!

Year 12 Standards Evening

Tuesday 12th September 2023

Mrs A. Matthews
SENCo

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Special Educational Needs and Support

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Please speak to me if:

You received learning support in your previous school.

Had a ONE Plan or Individual learning plan.

Have a diagnosed learning need.

Used a laptop for your GCSE examinations.



Exam Access arrangements

Types of arrangements...

EXTRA TIME

READER

SCRIBE

SUPERVISED REST BREAKS

PROMPT

CONCENTRATION AID

NOISE CANCELLING HEADPHONES

SEPARATE ACCOMMODATION

LAPTOP



If you had exam access arrangements for your GCSEs, you **MUST** contact the examinations office at your previous school to request evidence...

Evidence can be one of the following:

Form 8 (preferably with assessment evidence attached).

SENCo file note with accompanying teacher or medical evidence.

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Evidence: Medical need

Diagnosis of medical need from a NHS medical professional.

CANNOT be a letter from the GP.

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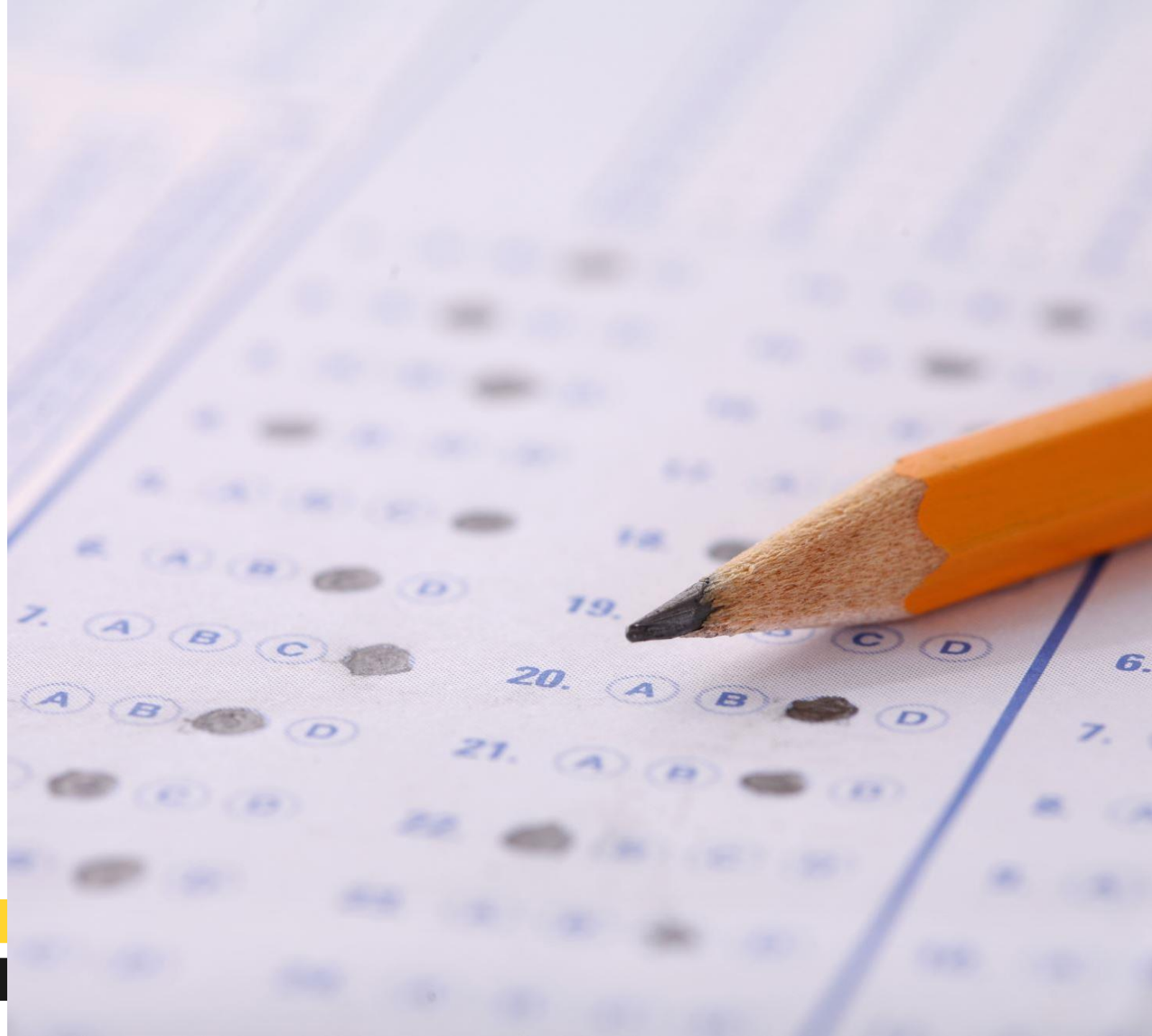
FORM



The evidence
must be the
ORIGINAL and
NOT a COPY.

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GCSEs to A level

A fully completed Form 8 (Parts 1, 2 and 3), signed and dated, may roll forward from GCSE to GCE qualifications ...The SENCo **must** check that the candidate meets the current published criteria for 25% extra time, i.e. the 2023/24 JCQ regulations, before a new online application for 25% extra time is processed.



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Learning needs: Private Assessments

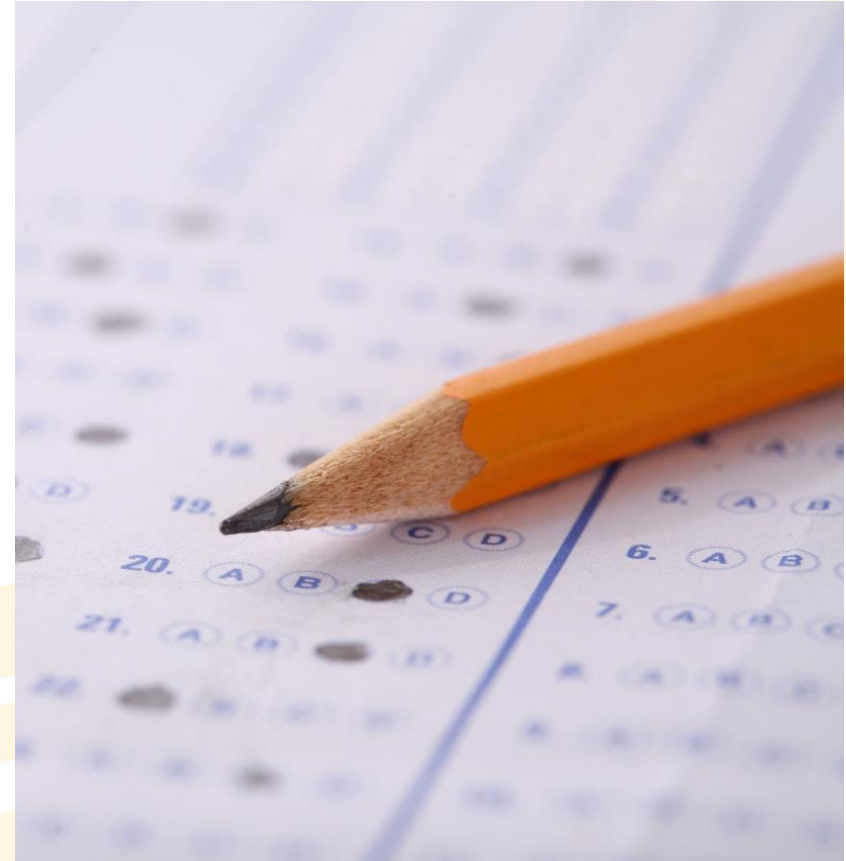
Extra time, reader &/or scribe.

Any recommendations made following a private assessment in relation to exam access will be considered by the school, however, the assessment itself **cannot** be used to apply for any exams access arrangements.

This means that the school may decide to assess a student formally for these even if the assessor has already assessed her/him/they/them.

As the school use many of the same tests that are used by the assessor, it is recommended that no test should be repeated within a six-month period.

Of course, the school can trial any access arrangements recommended by the report in the interim.



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A word about anxiety...

Mental health is a serious issue and those suffering from a mental illness may require exam access.

Individuals that have been **diagnosed** by a **mental health professional** and **undergoing treatment** may require additional support when taking exams.

Medical evidence **must** be from an NHS mental health professional.

Not a GP

School are **NOT** obliged to accept evidence from a private assessment.

Contact Details

- sixthform@tbshs.org - 01279 869531
- senco@tbshs.org - Alison Matthews, SENCo
- claire.jonas@tbshs.org – Careers
- fiona.price@tbshs.org – Post-18 support
- **See follow-up email for a summary of absence procedures (also in the Sixth Form Guide)**