

# **The Eight Gatsby benchmarks of Good Career Guidance**

- 1. A stable careers programme**
- 2. Learning from career and labour market information**
- 3. Addressing the needs of each pupil**
- 4. Linking curriculum learning to careers**
- 5. Encounters with employers and employees**
- 6. Experiences of workplaces**
- 7. Encounters with further and higher education**
- 8. Personal guidance**

# The Bishop's Stortford High School CEIAG Overview 2022-23

## This Overview covers Gatsby Benchmark 1

### *A Stable Careers Programme*

Year group	Services	When activity takes place	Gatsby Benchmark
All Years	Parent Bulletin detailing career opportunities, vacancies, exhibitions, festivals, open events, masterclasses, research suggestions, work experience, competitions and careers news	Weekly	2, 3, 4, 5, 6,
Year 7	Biweekly mentoring during form time with Tutors	Ongoing throughout year	3, 8
	Assembly Presentation Careers & Opportunities Employer Visit	March	2, 3, 4, 5
	National Careers Week Potential Careers - Quiz with Tutors	March	2, 3, 4, 8
	Workshops Introduction to Careers	Summer Term	2, 3, 4, 7, 8
	<i>Bushcraft</i> Residential Teambuilding & Personal Development	June	3, 4
	Year Group Options for Foundation Year	February	3, 4, 8
	Assembly Presentation Careers & Opportunities Employer Visit	March	2, 3, 4, 5

	National Careers Week Potential Careers - Quiz with Tutors	March	2, 3, 4, 8
	Regular Mentoring meetings during form time with Tutors	Ongoing throughout year	3, 8
	Group Work – Team Skills & Equal Opportunities with Tutors	Spring Term	2, 3, 4, 8
	One to one guidance interviews preparing for Foundation Year 9 Tutors	March	3, 8
	Carousel Careers Session For Year Group	June	2, 3, 5, 6
	<i>My Personal Skills Journey Booklet</i> - to help identify personal strengths & weaknesses	Summer Term	2, 3, 4
<b>Year 9</b>	Assembly Presentation Employer Visit	March	2, 3, 4, 5
	National Careers Week Potential Careers - Quiz with Tutors	March	2, 3, 4, 8
	Assembly Presentation Personal Finance - Employer Visit	May	2, 3, 4, 5
	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5
<b>Year 10</b>	Work Experience Information Evening	November	2, 3, 4, 5
	Group Work - Work Experience assemblies & Tutors in tutor time	January – June	2, 3, 4, 5, 8

	Future Employment Market Herts Local Enterprise Partnership (LEP)	January	2, 4, 5
	Assembly Presentation Careers Employer Visit	March	2, 3, 4, 5
	National Careers Week Potential Careers - Quiz with Tutors	March	2, 3, 4, 8
	One to one guidance interviews on Pathways & Careers – Careers Advisor	Summer Term	3, 8
	Oxbridge Scholars Group Monthly Information & Mentoring sessions	Summer	2, 3, 4, 5, 7, 8
	One Week Block Work Experience	June	2, 3, 4, 5, 6
	Group Work- Work Experience De-brief & Evaluation	June	2, 4, 8
	Work Permits for school aged children Martin Cooke Herts County Council	June	5
	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5
<b>Year 11</b>	One to one guidance interviews on Pathways & Careers with SLT	Ongoing all year	3, 8
	Oxbridge Scholars Monthly Information & Mentoring sessions	September-Spring	2, 3, 4, 5, 7, 8
	Year 11 Scholars Trip to Gonville & Caius College , Cambridge	September	2, 3, 7

	Assembly Presentation Stansted Airport College – Courses & Pathways Vice Principal – Victoria Clayden-Smith	October	2, 3, 4, 7
	Assembly Presentation Overview of Apprenticeships Education & Employers	November	2, 3, 4, 7
	Assembly Presentation Personal Finance & Tax: Barclays	November	3, 4, 5,
	Assembly Presentation Future Employment Market Herts Local Enterprise Partnership (LEP)	January	2, 3, 4,
	Assembly Presentation University of Hertfordshire	January	2, 3, 4, 7
	National Careers Week Potential Careers - Quiz with Tutors	March	2, 3, 4, 8
	Uni Frog - on-line tool for research into Uni courses, apprenticeships & FE courses	March	3, 7
	Assembly Presentation National Citizen Service	April	3, 4, 8
	Group Work: CV's & Applications with Form Tutors	April	3, 4, 8
	Leavers Booklets: Post-16 Options (detailing other local Schools & Colleges)	August	3, 8
	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5
<b>Year 12</b>	School Post-18 Bulletin Selection of Career and Post-18 Opportunities	Fortnightly	2, 3, 4, 8

	<p>Life Beyond TBSHS Webpages with Post-18 Options plus Useful Links</p>	<p>School Sixth Form Website</p>	<p>3, 8</p>
	<p>Alumni Talks Optional Enrichment Sessions with ex-students returning to talk about post-18 paths and courses of study</p>	<p>Ongoing</p>	<p>2, 3, 4, 5</p>
	<p>One to one Guidance Interviews "Next Steps" – in school Career's Adviser</p>	<p>Ongoing</p>	<p>3, 8</p>
	<p>Lunchtime Careers Workshop with Guest Speakers</p>	<p>Ongoing</p>	<p>2, 3, 4, 5</p>
	<p>Competitive Admissions Support Registering of student interest in Oxbridge/Medicine/Veterinary/Dentistry  Initial introductory advice session and materials provided in Autumn Term + further termly/half termly support sessions focussing on key skill</p>	<p>On-going</p>	<p>3, 5, 6, 8</p>
	<p>Nominations/reference support for Masterclasses, Summer schools e.g. Oxbridge masterclasses, Headstart, Sutton Trust, Imperial Work Experience, Nottingham Potential Programme</p>	<p>Ongoing</p>	<p>3,7, 8</p>
	<p>Careers Forum – Major biennial event Broad spectrum of industry sectors represented</p>	<p>Biennial</p>	<p>2, 3, 4, 5, 7, 8</p>
	<p>Year 13 Oxbridge Interview Workshop with Dr Sewell, Senior Tutor and ex Director of Admissions, Cambridge plus additional practice interviews including Medicine with Dr Oakey, Consultant Anaesthetist, Philosophy with Andrew Sanger, Cambridge, History with Dr Sean Laing, ARU</p>	<p>November and Various dates in Nov &amp; Dec</p>	<p>3, 4, 5, 7, 8</p>
	<p>Uptree Careers in STEM Workshop Optional session for Yr 12 and Yr13 on employability and networking with focus on STEM careers, e.g. with MBDA</p>	<p>November</p>	<p>2, 3, 4, 5, 6, 8</p>

	University Budgeting for Year 13	January	3, 7
	GSK Work Experience Year 12	February ½ term	3, 4, 5, 6
	Unifrog introduction to Year 12 On-line tool for research into Uni courses, Apprenticeships & FE courses	March	3, 7
	CV Education	March	3, 4, 8
	National Careers and Apprenticeship Week Themed Assemblies/Tutorials	March	2, 3, 4, 5
	Year 12 Post-18 Information Evening	March	3, 4
	On-Line Lloyds Banking Workshop Introduction to careers within Lloyds group and one-to-one on-line chat with Lloyds Apprentices	March	2, 3, 4, 5
	Year 12 Oxbridge Information Evening Start of support programme with visiting Cambridge professor	March & ongoing	3, 7, 8
	Year 12-13 Year 13 share their Post-18 Top Tips with Year 12	March	3
	AmGen Gene Sequencing Weekend research project extracting and sequencing DNA	March	3, 4, 5, 6
	Year 12 Higher Education Exhibition	April	2, 3, 5, 7
	Year 12 Student Life Visiting speakers from Bath and Glasgow Universities	April	2, 3, 7
	Year 12 Gap Year Visiting Speaker from Oyster Worldwide	April	3, 5
	Year 12 One to One Rotary Business Professional Interviews	May	3, 5, 8

	Journalism Visiting Speaker Optional lunchtime session - Dr Jenner of Harlow College of journalism	May	3, 4, 5, 7
	Year 12 Apprenticeship Introduction Visiting speaker from ASK Project and ex-TBSHS alumnus who is a GSK Apprentice	May	2, 3, 4, 5, 7
	Year 12 Personal Statement Education	May	3, 4, 8
	Year 12 UCAS Apply Education and Registration	June	3, 7
	Year 12 Work Experience Week	June	2, 3, 5, 6
	Year 12/13 One to One Post- Guidance Interviews with Form Tutors	July & September	3, 8
	Citizenship Programme External Speakers from varied backgrounds (Politics, Human Rights, Sports, Journalism....)	Fortnightly throughout academic year	3, 5, 7
	Enrichment Programme Opportunities for MUN, debating, volunteering in community (e.g. Grove Cottage – Mencap, ...), subject societies (e.g. Maths & Physics, Medical, Computing)	Weekly throughout the year	3, 4, 5, 6, 7
	Mentoring and Leadership Programmes Student involvement with lower year groups, e.g. Paired Reading, Peer Mentoring, Film Club, Drama Club, Music Leadership.	Weekly throughout the year	3, 4
	INTERACT Sixth Form charity fund-raising group with external advice from Rotary Club	Ongoing	3, 4, 5
	Sixth Form Senior Team Positions of responsibility including managing Tuck Shop, running Sixth Form and School Councils	Ongoing	3, 4

**National Apprenticeship Week:** Information & opportunities sent via Daily Notices & Parent Bulletin

**National Careers Week:** Updates via Daily Notices on NCS theme of the day + links to websites – also on Parent Bulletin.

**There are many leadership opportunities, here are some:**

School Council: Years 7 to 11 – democratic participation, leadership, communication skills

Form Captains

House Captains

Music Leadership

Peer Mentoring Scheme

Interact

Senior 6<sup>th</sup> Form Team

Numeracy & Literacy Mentor Support Scheme

**Other Activities:**

University subject taster days

Lunchtime Clubs: Geography, Programming, Science, Film, Drama, Music

Drama Festival

House Drama Competitions

Music Festival

Maths Challenge Competitions

History Discussion Group

Codebreaking & Cryptography Club

Physics, Maths & Engineering Society

Minecraft Club

Lego Club

Spanish for Beginners

Writers Block Creative Writing Club

Drawing Club

Clubs in Table Tennis, Rugby, Football, Running, Basketball, Cricket, Cross Country, Badminton, Weights, Senior Netball

Clubs in Rock Band, Classical Guitar, Percussion, Rock, Big Noise, Brass, Swing Band, Concert Band, String, Saxophone, Choir & Chamber Choir, Ukulele

Maths in Action day

Maths Juggling day

Crest Award

GSK Quiz

Citizenship guest speakers

Dragon's Apprentice

Arkwright Trust

Debating Club

Computer Science Society

Programming & Electronics Club

Chess Club

Warhammer, Dungeons & Dragons Club

Tekkerz Club

**Trips:**

Trips provide a learning venue that matches a student's natural inclination to know more & engages students of all abilities and helps to put the learning subject in context. Group activities may include adventurous expeditions that develop social skills and self-confidence. For confident individuals, school trips can change attitudes and raise aspirations through participation in activities. Rising to new challenges and living alongside their peers helps pupils to become more adaptable and confident - critical to their development.

Schools trips provide powerful learning outcomes for young people that contribute to a sense of belonging, feeling valued and the ability to make a positive contribution in their community and society at large. Students become more resilient and optimistic and their emotional health and self-esteem improve.

All of these positive attributes help to develop skills and enhances existing ones as well as improving a student's employability.

**Amongst *many* others, the following curriculum/non-curriculum trips take place throughout the school calendar on a rolling basis, for Years 7-13:**

Geography; field trips

RS & Citizenship; trips

History; Ypres, Hastings plus archaeological dig

Business Studies; business wholesalers visit, Hayters trip, City of London trading floor visit

**Additional trips:**

Bushcraft

Poland

South Africa/Argentina Rugby Tour

Ski: Years 7-13

Cern

MUN (Model United Nations)

French/German Exchange

Duke of E: Gold/Bronze

Year 9, 10 & 11 Cricket Tours to Guernsey

Berlin

Nat. Citizenship Prog

Senior Cricket Tour Sri Lanka & Dubai

New York

Music Tours