

**THE BISHOP'S STORTFORD HIGH SCHOOL
MITRE FUND**

GIFT AID DECLARATION – SINGLE DONATION

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to:

Name of Charity: **TBSHS Mitre Fund**

Details of Donor

Title..... Forename(s)..... Surname.....

Address

.....

..... Post Code.....

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Signed:..... Date:.....

Please notify the Mitre Fund if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

Please complete the form and send it to mitre@tbshs.org

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

N.B. Neither the school nor the trustees of the fund accept any responsibility for the information provided about tax. All prospective donors should consult a tax adviser or the Inland Revenue. (www.inlandrevenue.gov.uk)