**TBSHS Bursary Fund Application Form**

This form will be passed to Mrs Pat Mulholland, Finance Manager, for processing.

|  |  |
| --- | --- |
| Student Name: |  |

would like to apply for the Bursary Fund for the following priority group (please circle one):

|  |  |
| --- | --- |
| Priority Group: | **🞎 High 🞎 Medium 🞎 Low (Please tick appropriate box)** |
| Under Criteria: |  |

**I/we agree to provide evidence of eligibility for 16-19 Bursary Funding. Please submit evidence with the attached form. Please see notes attached for acceptable evidence.**

|  |  |
| --- | --- |
| Signature of Parent/Carer: | |
| Please print name: | Date: |

**GDPR – Please see TBSHS website for school policies and** [**GDPR**](http://www.tbshs.org/GDPR) **compliance.**

**GENERAL DATA PROTECTION REGULATION (GDPR) A PRIVACY NOTICE FOR PARENTS/CARERS.**

**GENERAL DATA PROTECTION REGULATION (GDPR) DATA PRIVACY NOTICE FOR STUDENTS.**

**Any parent unable to access the website may request a copy of GDPR notice on how we use your information and that of the students**

**Acceptable evidence**

**High Priority**

* for students who are in care or a care leaver, written confirmation of their current or previous looked-after status from the relevant local authority - this is the local authority that looks after them or provides their leaving care services. The evidence could be a letter or an email but must be clearly from the local authority
* for students in receipt of Income Support or Universal Credit, a copy of their Income Support or Universal Credit award notice. This must clearly state that the claim is in the student’s name/confirm they are entitled to the benefits in their own right. The evidence must not state any conditions that prevent them from participating in further education or training. For students in receipt of Universal Credit, institutions must also see a tenancy agreement in the student’s name, a child benefit receipt, children’s birth certificates, utility bills etc
* for students receiving UC/ESA and Disability Living Allowance and Personal Independence Payments, a copy of their UC claim from DWP (UC claimants should be able to print off details of their award from their online account). Evidence of receipt of Disability Living Allowance or Personal Independence Payment, must also be provided

**Medium/Low Priority**

**Please provide proof as applicable**

* Income Support
* Income-based Jobseekers Allowance
* Income-related Employment and Support Allowance
* The guaranteed element of State Pension Credit
* Child Tax Credit
* Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for
* Universal Credit - Any parents in receipt of Universal Credits must supply the last three months award statements.

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